



thesportsoffice



PRIVACY POLICY

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This website is owned and managed by The Sports Office UK Limited of 12 Lord Street, Wigan, Lancashire, WN1 2BN (“we”, “our” or “us”, as applicable).

We are committed to protecting and respecting your privacy. This policy sets out the terms and conditions on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we treat it.

For the purposes of the Data Protection Act 1998 (“the Act”), the data controller is The Sports Office UK Limited whose office is at 12 Lord Street, Wigan, Lancashire, WN1 2BN.

1 INFORMATION WE MAY COLLECT FROM YOU

We may collect and process the following data about you:

- 1.1 Information that you provide by filling in forms on our site www.thefootballsquad.com (“our site”). This includes information provided at the time of registering to use our site, subscribing to our service, posting material or requesting further services. We may also ask you for information if you report a problem with our site.
- 1.2 If you contact us, we may keep a record of that correspondence.
- 1.3 We may also ask you to complete surveys that we use for research purposes, although you do not have to respond to them.
- 1.4 Details of your visits to our site including, but not limited to, traffic data, location data, web logs and other communication data, whether this is required for our own billing purposes or otherwise and the resources that you access.

2 IP ADDRESSES AND COOKIES

- 2.1 We may collect information about your computer, including where available your IP address, operating system and browser type, for system administration and to report aggregate information. This is statistical data about our users' browsing actions and patterns, and does not identify any individual.
- 2.2 For the same reason, we may obtain information about your general internet usage by using a cookie file which is stored on the hard drive of your computer. Cookies contain

information that is transferred to your computer's hard drive. They help us to improve our site and to deliver a better and more personalised service. They enable us to:

- 2.2.1 to estimate our audience size and usage pattern;
 - 2.2.2 to store information about your preferences, and so allow us to customise our site according to your individual interests.
 - 2.2.3 to speed up your searches; and
 - 2.2.4 to recognise you when you return to our site.
- 2.3 You may refuse to accept cookies on our site. However, if you select this setting you may be unable to access certain parts of our site.

3 WHERE WE STORE YOUR PERSONAL DATA

- 3.1 The data that we collect from you will not be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). It will not be processed by staff operating outside the EEA. By using this site you agree to this transfer, storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this privacy policy.
- 3.2 Where we have given you (or where you have chosen) a username or password which enables you to access certain parts of our site, you are responsible for keeping that username or password confidential. We ask you not to share your password or username with anyone.
- 3.3 Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to endeavour to prevent unauthorised access.

4 USES MADE OF THE INFORMATION

- 4.1 We use the information held about you in the following ways:
- 4.1.1 to ensure that content from our site is presented in the most effective manner for our clients;
 - 4.1.2 to carry out our obligations arising from any contracts entered into between you and us;

- 4.1.3 to allow you to participate in interactive features of our service, when you choose to do so; or
 - 4.1.4 to notify you about changes to our service.
- 4.2 We will not use your data to contact you for marketing purposes unless you tell us you wish us to do so.

5 DISCLOSURE OF YOUR INFORMATION

We may disclose your personal information to third parties:

- 5.1 in the event that we sell or buy any business or assets, in which case we may disclose your personal data to the prospective seller or buyer of such business or assets;
- 5.2 in the event that The Sports Office UK Limited or substantially all of its assets is acquired by a third party, in which case personal data held by it about its customers may be one of the transferred assets; or
- 5.3 if we are under a duty to disclose or share your personal data in order to comply with a legal obligation or to protect the rights, property, or safety of The Sports Office UK Limited, or our customers, and users. This includes exchanging information with other companies and organisations for the purposes of fraud protection and credit risk reduction.

6 YOUR RIGHTS

- 6.1 You have the right to ask us not to process your personal data for marketing purposes. We will usually inform you (before collecting your data) if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by checking certain boxes on the forms we use to collect your data. You can also exercise the right at any time by contacting us as set out in paragraph 10 below.
- 6.2 Our site may, from time to time, contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

7 SUBSCRIPTION

- 7.1 Access to our site is granted after payment of a subscription and by signing up you will be deemed to have agreed to and accepted the contents of these terms and conditions of use.
- 7.2 Any use of our site or extracts from our site other than in accordance with these terms and conditions of use for any purpose is prohibited and we reserve the right to prevent access to our site at any time.

8 DISCLAIMER

- 8.1 We own the site and all the intellectual property rights in the material on and relating to the site. Nothing within these terms shall be construed as conferring any licence of the site or any of our intellectual property rights related to the site.
- 8.2 While we endeavour to ensure that the information on our site is correct and up to date we do not warrant the accuracy and completeness of the material on our site. We may make changes to the material on our site at any time without notice.
- 8.3 The material on our site is provided “as is,” without any conditions, warranties or other terms of any kind. Accordingly, to the maximum extent permitted by law, we provide you with access to our site on the basis that we exclude all representations, warranties, conditions and other terms (including, without limitation, the conditions implied by law of satisfactory quality, fitness for purpose and the use of reasonable care and skill which, but for this legal notice, might have effect in relation to our site.

9 CHANGES TO OUR PRIVACY POLICY

Any changes we may make to our terms and conditions and privacy policy in the future will be posted on this page. You should check these terms and conditions and privacy policy periodically.

10 CONTACT

Questions, comments and requests regarding this privacy policy should be addressed to 12 Lord Street, Wigan, Lancashire, WN1 2BN or info@thesportsoffice.com.